

2018 MAGNET APPLICATION PROCESSING TIMELINE

PHASE 1

KEY DATES & DEADLINES

Thursday
OCT 4
Application window OPENS!

Thursday
OCT 25
4:30 pm
Application window CLOSES!

⚠️ *Deadline for Out-of-District applicants to submit their academic records.*

Thursday
NOV 2
⚠️ *Deadline for TEACHERS to submit recommendations.*

⚠️ *Deadline for SCHOOL COUNSELORS to submit records.*

Monday
NOV 12
★ *Student folders delivered to Magnet schools for scoring.*

Friday
DEC 7
SCORED student folders returned to District Office.

Friday
DEC 19
Eligibility letters mailed to students.

STUDENT SUBMITS APPLICATION ONLINE
by 4:30 p.m. on the Oct.25 DEADLINE

District Office will...

- Verify student application information is correct and in the database.
- Send applicant list to School Counselors.
- Send Teacher Recommendation Request List to appropriate teachers.

Teachers/ Administrators will...

- Receive Teacher Recommendation Request List from District Office.
- Complete and submit a recommendation form for each student.

DAILY/WEEKLY
During magnet app window

School Counselors will...

- Receive applicant list from District Office.
- Collect appropriate records for each student.
- Submit student records to District Office.

Friday
NOV 2

District Office will...

- Print student application.
- Print Teacher Recommendations.
- Assemble student records from SCs.
- Collect all information into individual student folders.
- Deliver student folders to magnet schools for scoring.

Monday
NOV 12

Magnet Schools will...

- Receive student folders.
- Complete the scoring process.
- Return student folders to D.O.

Friday
DEC 7



LETTERS OF ELIGIBILITY GO OUT TO STUDENTS

NOTE: Letters are currently scheduled to be MAILED OUT on December 19th. Letters will inform you of your ELIGIBILITY only. Being identified as eligible does not guarantee admission to any magnet program.

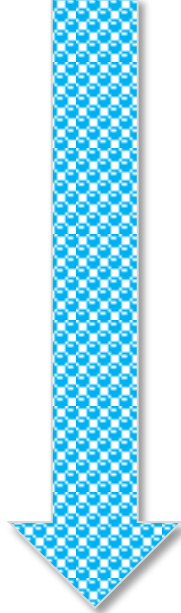
Friday
DEC 19

Attention: OUT-OF-DISTRICT APPLICANTS
(In-District applicants skip this step)

Request ...
from your CURRENT Out-of-District school your Academic Information as required by the school for which you are applying.

Submit ...
these records to our District Office by the application deadline of **4:30pm, Friday, October 28, 2016.**

Thursday
OCT 25



DARLINGTON COUNTY SCHOOL DISTRICT